



MAY 29, 2014

**CHANCELLOR NICHOLAS B. DIRKS**

**RE: STUDENT SERVICES FUNDING RECOMMENDATIONS FROM THE CHANCELLOR'S ADVISORY COMMITTEE ON STUDENT SERVICES AND FEES**

Per UC systemwide policy, each campus has a Student Service Fee (SSF) advisory committee that advises their Chancellor on allocations of SSF funding. As that committee for Berkeley, the Chancellor's Advisory Committee on Student Services and Fees (CACSSF) respectfully submits the following recommendations for your consideration during the campus budget process.

Specifically, this letter recommends allocations for centrally accumulated, available Student Services Fee (SSF) funds, specifically allocations totaling \$1,000,000 in one-time/short-term funds and \$520,000 in recurring funds. In a May 2014 letter, the students on CACSSF representing the ASUC, the Committee on Student Fees and the Graduate Assembly also made joint budget recommendations that both include and go beyond the items detailed below.

CACSSF's intent for new SSF allocations is that the funding supplement and not supplant current campus funding of student services so that resources presently allocated to departments are not diverted elsewhere.

**Recommendations**

These recommendations are for funding starting on July 1, 2014. CACSSF strongly recommends that available Student Services Fee funds be allocated as follows:

Department	Proposal	Brief Summary	One-time / short-term costs	Recurring costs
ASUC Auxiliary	Berkeley Art Studio Open Access Classes	Offer 90 ceramics scholarships and 50 non-ceramics scholarships annually to financially disadvantaged students for three years	\$81,000	
ASUC Auxiliary	Classroom Rover Program	Provide additional meeting space for students by providing staffing and resources for late-night classroom scheduling in Wheeler Hall	\$47,920	
ASUC Auxiliary	LEAD Center Cooperative Advising and Leadership Coordinator	Hire coordinator to advise and support student leaders in student-run cooperative organizations		\$100,000
ASUC Auxiliary	LEAD Center Leadership Development Programs	Develop leadership programs for various student organization and student government	\$115,000	
ASUC Auxiliary	Student Audio Visual Equipment Program	Purchase new audio visual equipment that will be available for all registered student organizations and student government	\$20,000	
ASUC Auxiliary	Student Tabling Program Support—Extra Funding	Hire additional staff member to support student tabling program	\$32,440	

Department	Proposal	Brief Summary	One-time / short-term costs	Recurring costs
Career Center	Internship Developer	Hire specialist to work with employers to expand internship opportunities for students	\$2,770	\$134,562
Centers for Educational Equity and Excellence	Formerly Incarcerated Resource Center	Extension of previous proposal to develop resource center for formerly incarcerated student community with a focus on student engagement, advocacy, and outreach programs	\$105,936	
Centers for Educational Equity and Excellence	Graduate School Fund	Extension of previously approved CACSSF grant proposal offering a Graduate Student Fund and services to students interested in applying to graduate school, including funding for test preparation books and courses and application fees	\$29,124	
Cross-Cultural Student Development	twLF Mural-Barrows Hall	Hire artists to paint mural in Barrows Hall to bring awareness about issues and themes relating to underrepresented communities	\$25,250	
Early Childhood Education Program	Pilot UVA Summer Early Childcare Program	Six week summer program to provide childcare for low income students with young children who are taking classes or working over the summer	\$134,700 total over two years	
Graduate Assembly	Getting in Graduate School Mentoring Program	Pay stipends to graduate students who mentor undergraduate students, especially those who are first-generation or historically underrepresented, and encourage them to pursue graduate school	\$150,000 total (\$50,000 each for three years)	
Native American Student Development	Pathways to Success	Provide support for new Native American students through the Pathways to Success Mentoring Program, which focuses on increasing student success and retention	\$46,500 total over three years (\$15,500 per year)	
Restorative Justice Center	Transforming Campus Conflicts and Disciplinary Structures	Expand current services by providing trainings and services in restorative justice to dorms, co-ops and other housing, student organizations, sports teams, and any other interested groups	\$30,000 for one year	
Staff Diversity Initiatives	UndocuAlly Program	Training program for staff/faculty to support and serve undocumented student community	\$51,812 for one year	
Student Musical Activities	Cal Band Assistant Director	Hire part-time assistant band director to help Cal Band's director with logistics and in emergency situations	\$30,000 for one year	
Student Musical Activities	UC Jazz Ensembles Instructors	Increase funding for the UC Jazz Ensembles to increase wages for instructors in order to retain staff and make compensation more equitable	\$17,600 total (\$8,800 each year for two years)	
Student Parent Center	Achievement Counselor	Hire additional adviser to provide support for student parents		\$62,633
Transfer Student Services Center	Academic Counselor	Hire academic counselor to help expand services for transfer students		\$65,070
UCPD	Bait Bike Program	Implement bait bike program to reduce number of bike thefts on university property by installing GPS tracking on 20 bikes	\$30,798	
University Health Services	Licensed Clinical Social Worker	Continued employment of a licensed clinical social worker at the Tang center to work in specialized counseling and social services		\$88,235
VCEI—Multiple units	Institutionalize Food Security at UCB	Provide food security and emergency support to all UC Berkeley students in need	\$26,000 total over 2 years for rent / supplies (\$13,000 per year)	\$45,500

Department	Proposal	Brief Summary	One-time / short-term costs	Recurring costs
Veterans Services	Veterans Resource Center	Create a Veterans Resource Center to help student veterans connect with campus resources	\$23,150	\$24,000
<i>Subtotal</i>			<i>\$1,000,000</i>	<i>\$520,000</i>

**Background**

In May 2010, the Regents approved revisions to the *University of California Student Fee Policy* that transformed the Registration Fee into the newly named Student Services Fee (SSF). In July 2010, the Office of the President issued guidelines that address the use of SSF revenue, the recommended structure and responsibilities of SSF advisory committees, the recommended process for soliciting budget recommendations from SSF advisory committees, and annual reporting and disclosure requirements. The new fee policy and guidelines mean that (1) the recommended uses of SSF are different now than they historically were, and (2) the historical allocation of SSF funds has sometimes included uses not encouraged under the new guidelines. CACSSF is the SSF advisory committee for the Berkeley campus.

The May 2014 letter from student representatives on CACSSF addresses these policy issues as they pertain to existing recurring allocations, while the recommendations in this letter specifically address the centrally accumulated funds explained below. The new policy guidelines are an integral part of the committee's discussions, and CACSSF will continue to take them into account when making future recommendations and decisions on new allocations.

At the same time as the UC policy on SSF was shifting, a portion of the SSF revenue at Berkeley began to accumulate in centrally due to previous years' budget cuts. To address these accumulated SSF funds, the Budget Office recommended several rounds of one-time and on-going (or "recurring") allocations to address critical student service needs while managing SSF balances in a responsible manner over time. CACSSF completed the first cycle of recommendations in Spring 2012. This year's recommendations exhaust the funds that have accumulated centrally.

CACSSF's voting membership includes nine student representatives (three each from the ASUC, Committee on Student Fees and Graduate Assembly), six representatives from campus administration and two Academic Senate-appointed faculty members. Most committee members devoted over 15 hours each to this process. During deliberations, CACSSF considered UC policy guidance on SSF, including whether proposals were: (1) aligned with the intended uses of the fee, (2) allowable but not considered a priority use per policy, or (3) not for purposes specified in the guidance. In some cases, policy alignment was unclear or debatable. The students on CACSSF conducted additional analysis (including a student survey and further interpretation of the UC SSF guidelines) and did an exemplary job of working as a coordinated team.

If you have any questions, please contact either of us.



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Co-Chair  
Chancellor's Advisory Committee  
on Student Services and Fees



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Co-Chair  
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- cc: EVCP Steele
- VC Basri
- VC Koshland
- VC Wilton
- AVC Coley
- AVC-CFO Rae
- Chancellor's Advisory Committee on Student Services and Fees